

***Procedure regarding operational interviews at SYNERGY with holders of Philippine certificates of competency***

**The procedure is as follows**

The Danish shipping company or its representative must contact SYNERGY directly for further arrangements regarding the operational interview.

The Danish shipping company or its representative must, furthermore, forward an adequately completed application for a Danish recognition certificate to the Danish Maritime Authority (DMA).

When the DMA has received the application for a Danish recognition certificate and a positive test result from SYNERGY, the DMA will issue and forward an endorsed certificate of receipt of application (CRA) to the shipping company or its representative. The CRA allows the candidate to serve on board a Danish vessel for up to 3 months without a Danish endorsement of his/her certificate of competency.

The DMA will, furthermore, issue a Danish recognition certificate and forward it to the shipping company or its representative.

|                       | <b>Contact to DMA</b>  | <b>Contact address in the Philippines</b>   |
|-----------------------|--|---|
| <b>Postal address</b> | Danish Maritime Authority<br>Centre for Seafarers and Fishermen<br>Carl Jacobsens Vej 31<br>DK-2500 Valby<br>DENMARK | Synergy Training & Services<br>Suite 28-C 28th Floor Rufino Pacific<br>Tower<br>6784 Ayala Avenue corner V.A.<br>Rufino Str.<br>Legaspi Village , Makati City 1223<br>PHILIPPINES |
| <b>Telephone</b>      | +45 9137 6070  | +632 811 5911 / 811 5979 or<br>+63917 834 1811 (AOH)  |
| <b>E-mail</b>         | safemanning@dma.dk   | info@synergyphils.net   |
| <b>Contact person</b> | Head of Division Hemming Hindborg  | Cpt. Mike Macgale, General Manager<br>Mrs. Joy Cerrafo – Assistant<br>General Manager   |

**The SYNERGY procedure for assessing the candidates must be as follows:**

- Before proceeding with an assessment, the applicant must present relevant valid certificates of competency/proficiency issued by the Philippines and a valid Danish health certificate.
- A CES computer test is to be carried out. The result of the test must be used only as preparation/guidance for the assessors in connection with the operational interview.
- An operational interview of the candidate is to be carried out in accordance with the DMA guidelines.
- At the assessors' discretion, follow-up upon the operational interview by testing/interviewing using the appropriate simulator may be carried out.

- SYNERGY must then confirm the result of the operational interview by e-mail to the DMA ([bevisansoeg@dma.dk](mailto:bevisansoeg@dma.dk)), the subject field of which should be "RESULT OF OPERATIONAL INTERVIEW – [name of candidate]". The e-mail must contain the following information:

|  |  |
|--|--|
| Surname  |  |
| First name(s)  |  |
| Date of birth (dd-mm-yyyy)<br>(dd = day of month (01-31), mm = number of month (01-12), yyyy = year) |  |
| Name of Danish shipping company  |  |
| Has the applicant passed the test?<br>(Yes/No)   |  |

| Capacity/STCW regulation                  | Deck department and engine department<br>(II/1,II/2, II/3, III/1,III/2 or III/3) | Radio GMDSS<br>(IV/2) | Special tanker training (i.e. TOC):<br>Tanker familiarization course (V/1, paragraph 1) – T<br>Oil tankers (V/1, paragraph 2) – O<br>Chemical tankers (V/1, paragraph 2) – C<br>Liquefied gas tankers (V/1, paragraph 2) – G |
|---|--|-----------------------|--|
| Master                                    |  |                       |  |
| Chief mate                                |  |                       |  |
| Officer in charge of a navigational watch |  |                       |  |
| Chief engineer                            |  |                       |  |
| Second engineer                           |  |                       |  |
| Officer in charge of an engineering watch |  |                       |  |
| Radio operator                            |  |                       |  |