

November, 2011

Machinery Space Operations – All Ships

Guidance for the Recording in OIL RECORD BOOK Part I

Attached please find IMO **MEPC.1/Circ.736/Rev.2** with IMO's guidelines on the correct keeping of Part I of the Oil Record book. The intention is to

“facilitate compliance with MARPOL requirements on board ships by providing advice to crews on how to record the various operations in the Oil Record Book by using the correct codes and item numbers in order to ensure a more uniform Port State Control procedure”.

In addition to a short *General* guidance, you are also taken through the usage of various codes, starting with

- Code C.11: Collection of oil residues (sludge) and with examples on how to.

The guidelines continue with

- Code C.12: Disposal or Transfer of oil residues (sludge),
- Code D: Non-automatic starting of discharge overboard, transfer or disposal otherwise of bilge water which has accumulated in machinery spaces,
- Code E: Automatic starting of discharge overboard, transfer or disposal otherwise of bilge water which has accumulated in machinery spaces,
- Code F: Condition of oil filtering equipment
- Code G: Accidental or other exceptional discharges of oil,
- Code H: Bunkering of fuel or bulk lubricating oil, *and*
- Code I: Additional operational procedures and general remarks.

The circular also provides advice on the recording for Tankers with slop tanks. Finally, there are also a few general guidelines on Additional Voluntary Recordings.

The item of incorrect keeping of the Oil Record Book is seen as a recurrent observation in various vetting and inspection reports, including Port State Controls.

Hence, we request that the technical responsible (or HSEQ responsible) provides the engine department on board all vessels with instructions and further education is may be required in the correct keeping of the ORB.

Enclosure: [MEPC.1/Circ.736/Rev.2](#)