

PORT STATE CONTROL – PREARRIVAL COMPLIANCE CHECKLIST

Ship's name: _____

IMO No.: _____

Items to be checked		✓
Ship's Certificates/ Documents:	Certificates issued by and on behalf of the Faroese Administration are valid and annual and intermediate surveys and audits are recorded	
	Certificates are in a common place (binder or folder) and available for review	
	SOPEP/SMPEP approved, updated and contact details included	
	Continuous Synopsis Record (CSR) includes all CSRs, Amendments and Index of Amendments	
Crew Certification: ✓ Documents ✓ Certificates of Receipt of Application	Officers have either a Faroese Endorsement or CRA	
	Ratings required by the MSMC have either Faroese Endorsements, a CRA or copy of the application for the endorsement and their valid national certificate	
Live Saving Appliances: ✓ Lifeboats ✓ Rescue boats ✓ Life rafts ✓ Lifejackets/Immersion ✓ Suits ✓ Ring buoys	Lifeboats in good condition, proper inventory of rations and equipment, engines start easily. Davits, structure and brakes, well maintained. Crew trained/exercised	
	Lifeboat on load release mechanism properly set	
	Life rafts in good condition, hydrostatic releases and service dates valid	
	Lifejackets/Immersion suits, required number, properly stowed, lights	
	Life buoys, number, condition, marking, lights, quick release, lifelines, as required	
	Embarkation ladders in good condition, deck area clear of obstructions, lighting	
Fire-fighting equipment: ✓ Main Fire Pump ✓ Emergency Fire Pump ✓ Fire Main ✓ Fire stations ✓ Fixed Fire-fighting ✓ Portable Extinguishers ✓ Fireman's outfits	Main & emergency fire pumps start easily, acquire suction, regardless of vessel draft	
	Fire main charged using main and emergency fire pumps and provide adequate pressure to the highest and most remote stations	
	No leaks in fire main and stations. No missing or damaged equipment	
	Fixed fire fighting system in good condition, servicing not overdue and record available	
	Portable fire extinguishers in good condition, proper location, servicing not overdue, service record available	
	Fireman's outfits good condition, complete, servicing not overdue and record available	
	Crew trained/exercised	
Structural Fire Protection ✓ Fire doors ✓ Fire detection ✓ Fire Flaps/dampers ✓ Vent closures	All local and remote fire doors, vent closures and no hold backs	
	Fire detections system operating properly	
	Fire dampers, flaps tested, operate properly, not seized, wasted or rusted, clearly marked	
	All closures have a good seal	
Engineering: ✓ Main/Aux. engines ✓ Steering gear ✓ Supply lines ✓ Bilges ✓ Lighting ✓ Ventilation ✓ Emergency Generator ✓ Valves	Engine room, machinery spaces, bilges clean of excessive oil, oil residue and oily rags	
	High pressure FO piping is jacketed	
	Bilge pump and bilge high level alarm working properly	
	Spaces have adequate lighting and ventilation	
	Remote stops for ventilation, F.O. pumps tested and working properly	
	Equipment, instruments, gages intact and working	
	Controls clearly identified and working	
Pollution Prevention: ✓ Oil Record Book ✓ Oil filtering equipment ✓ Oil Discharge Monitor ✓ Discharge connection ✓ Sewage ✓ Garbage ✓ Incinerator ✓ ECA	Emergency generator starts easily and takes emergency electrical load as required	
	Remote and quick closing valves tested and working properly	
	Oil record book available, entries in good order, up-to-date and signed by officer in charge and Master	
	OWS equipment tested and operating properly, certificate available	
	15 PPM monitor alarm, auto-stop, calibrated, tested and operating properly, as required	
	No pipes or hoses that could be used as illegal bypass to OWS/15 PPM monitor	
	No evidence of disassembling pipe flanges	
	No blocks, or valves connected to any overboard systems without justification	
	Connection for discharge to reception facility available	
	Sewage treatment plant approved	
	Garbage management plan and record book entries up to date, receipts available	
	Incinerator, acceptable substances incinerated, crew familiar with operating procedures	
Loadline: ✓ Loading/stability manual ✓ Exterior doors, windows, ✓ Hatches & covers	Fuel-changeover operations in Emission Control Areas are recorded in logbook	
	Loading/stability manual approved, latest intact stability information available	
	Exterior doors and hatches, sounding tubes, and other opening are in good condition and provide an adequate seal	
	Loadline and Freeboard marks properly arranged (P&S) and readable	

<ul style="list-style-type: none"> ✓ Sounding tubes ✓ Loadline/Freeboard ✓ Watertight doors 		
Accommodations: <ul style="list-style-type: none"> ✓ Galley ✓ Common areas ✓ Work areas ✓ Hospital room 	The galley range is clean, vents are clean of grease Sanitary systems, sinks, toilets, showers are in good working order Hospital room is properly stocked, controlled substances are properly secured No one living in the Hospital Room Lighting is sufficient	
Weather decks: <ul style="list-style-type: none"> ✓ Cargo Hatches/Gear ✓ Anchors ✓ Mooring winches ✓ Railings ✓ Ventilation ✓ Electrical fittings ✓ Pilot Ladder ✓ Accommodation Ladder 	Cargo hatchways/covers in good order, no cracks, buckling to coamings, stays Anchoring/mooring devices, winches/capstans in good operating condition Railings/cat walks in good condition no wastage, cracks, buckling, missing parts Ventilators, air pipes, casings tight, in good operating condition and clearly marked Electrical fittings, insulation, cables in good condition No leaking hydraulic lines Pilot/ accommodation ladder in good condition for safe access Means of escape marked and no obstructions	
Navigation & Communications: <ul style="list-style-type: none"> ✓ Radars ✓ Gyro ✓ Magnetic Compass ✓ Echo sounder ✓ Radio/GMDSS ✓ VHF ✓ INMARSAT C ✓ EPIRB ✓ Helm - Steering Gear ✓ Charts & Publications ✓ NavLights/Shapes 	Radars are required size, number, and operational Gyro in good operating condition Magnetic compass readable, calibrated, deviation card available Echo sounder operating properly Radio /GMDSS main, MF, MF/HF operating condition, tools & spare parts VHF fixed/portable equipment working properly, including DSC performance EPIRB battery and hydrostatic release valid, maintenance records All charts and publications are up-to-date All required charts and publications are available on board and up-to-date Lights, shapes, sound-signals working properly Emergency source of power adequate and available	
Log books and Record Books:	Official log book and ORB are complete and have all of the required entries Other log books maintained: Engine, Radio (GMDSS), Medical and visitors logs	
Records of drills and exercises: <ul style="list-style-type: none"> ✓ Fire and abandon ship ✓ Security 	Fire and abandon ship drills/exercises/training held regularly and properly recorded Fire control plan posted as required Records of security training, drills and exercises up to date Training records up to date	
Signs, Markings & Alarms: <ul style="list-style-type: none"> ✓ Emergency escape ✓ Mustering stations ✓ General Alarm ✓ Engineer's Alarm 	All required markings are evident Fire control plan posted as required Muster list up to date Alarms tested and working properly	
ISM and ISPS Codes: <ul style="list-style-type: none"> ✓ Master's responsibility ✓ & authority ✓ Maintenance of ship & equipment ✓ Familiarity ✓ Documentation ✓ Control of Access ✓ Restricted areas 	Master, SSO & applicable crew are familiar and have understanding of the Safety Management System (ISM Code) and Ship & Port Security Code (ISPS). All documents up-to-date & available Evidence available of maintenance schedule, testing, records documented & implemented Records of internal audits Ship Security Plan approved & protected from unauthorized access Ship Security Officer documented and familiar with his duties Access to vessel is controlled, photo identification and purpose of visitors is verified Restricted areas are clearly marked to indicate restricted status	
Comments:		

Signed: _____
Master

Ship's Safety Officer

Date: _____